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COUNCIL AGENDA MEETING AGENDA
JUNE 17, 2024
7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

The 1st of two monthly Borough Council Meetings.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Presentations**

4.a. Give Back Fund Check Presentation to Brentwood Volunteer Fire Company (INFORMATIONAL ITEM)

I am honored to present a check from the Council Community Give-Back Fund in support of Brentwood Volunteer Fire Company

4.b. Comprehensive Plan Presentation - Jenni Easton, AICP, CNU-A - Pashek+MTR (INFORMATIONAL ITEM)

2024-06-17 Comp Plan Overview.pdf

5. Comments on agenda action items only. Please limit remarks to three minutes.

6. Communications

6.a. Thank You Letter From the Family of Harold Smith (INFORMATIONAL ITEM)

Mr. President, the Borough received a thank you letter from Councilman Smith and his family for expressing support during his father's funeral.

6.b. Email from Noble Environmental Services (INFORMATIONAL ITEM)

7. Department and Borough Manager's Reports

7.a. Consider accepting the Department and Borough Manager's Reports. (ACTION ITEM)

Mr. President, I move to accept the Department and Borough Manager's Reports for the period ending May 31, 2024 as presented.
May 24 Code Report.pdf
May 2024 Monthly DPW.pdf
Brentwood Borough Report May 2024.pdf
May 2024 Council Report_POLICE CHIEF.pdf
May 2024 Monthly Managers Report.pdf

8. President's Report - Mr. Michael Foyle

9. Mayor's Report - Mr. Pasquale Carnevale

10. Administrative and Finance Committee- Mr. Harold Smith

10.a. Consider approving minutes from the May Council Meeting. (ACTION ITEM)

Mr. President, I move to approve the minutes from the May 21, 2024 Council Meetings.
5-21-24 Meeting Minutes.pdf

10.b. Consider accepting the Treasurer's Report for the period ending May 31st .

(ACTION ITEM)

Mr. President, I move to accept the Treasurer's Report for the period ending May 31, 2024

May Treasurer's Report.pdf
May, 2024 Revenues.pdf

10.c. Consider ratifying the payment of bills from May 1 to May 31, 2024 (ACTION ITEM)
Mr. President, I move to ratify the payment of bills for the period of May 1 to May 31, 2024 for the following fund accounts:

01 - General Fund in the amount of $684,873.24
08 - Sanitary Sewer Fund in the amount of $67,123.67
15 - Park Fund in the amount of $0.00
18 - Capital Improvement Fund in the amount of $23,902.00
35 - Liquid Fuels Fund in the amount of $11,849.17
60 - General Pension Fund in the amount of $8,965.83
65 - Police Pension Fund in the amount of $22,482.46
95 - Operating Reserve Fund in the amount of $0.00
May Expenditures, 2024.pdf

10.d. Consider utility bill mailing agreement (ACTION ITEM)

Mr. President, the Borough learned from its former representative at Pittsburgh Mailing that this firm, which was responsible for printing utility bills, has closed without notice. The Borough received a recommendation of a company that could quickly prepare statements as a one-time service for the June cycle, and, after obtaining quotes from several other entities, it was determined that this group can complete this task in the future at an equivalent cost to Pittsburgh Mailing. It is anticipated that Triangle Systems will submit a formal proposal and contract prior to the July Council Meeting.

11. Public Works Committee- Ms. Erin Troup

11.a. Consider Amendment to Agreement with Cargill, Inc. associated with an extending the deadline for mandatory rock salt purchase (ACTION ITEM)

Mr. President, I move to approve an Amendment to the Agreement with Cargill, Inc. which is associated with providing a six-month extension from the July 1, 2024 deadline by which the Borough is required to purchase a minimum of 80% of its estimated annual quantities of rock salt, and with the new such deadline set at December 31, 2024.
06-17-2024 Contract Amendment_Brentwood.pdf
06-18-2024 Letter_To Cargill RE. Contract Amendment to Extend Purchase_Brentwood Borough.pdf

11.b. Consider Change Order No. 1 from Piccolomini Development in the amount of 2024 Sidewalk & Curbing Program Contract to Piccolomini

Development (ACTION ITEM)

Mr. President, I move to approve Change Order No. 1 from Piccolomini Development in the amount of $42,09136 associated with the unexpected demolition of deep set curbing the need to place additional materials to fill voids as part of the 2024 Sidewalk & Curbing Program and which is to be paid from Capital Improvement Fund Line Item 18-446.610.
06.17.2024 Brentwood Borough Bellanca Change Order 1.pdf

11.c. Consider Change Order No. 2 from Piccolomini Development associated with the 2024 Sidewalk & Curbing Program Contract to Piccolomini Development (ACTION ITEM)

Mr. President, I move to approve Change Order No. 2 from Piccolomini Development to include Special Conditions unit costs for the demolition and installation of deep-set curbs on Bellanca Avenue for those areas where the existing concrete curb encroached beneath the sidewalk areas resulting in a "monolith" of additional concrete resulting in additional effort, additional materials to fill the voids, and additional concrete. In these areas the unit cost shall be $78.03/LF. The unit cost for 2A Aggregate = $47/ton. Trucking and dump fee = $350/dump ticket. Additional Concrete if required to fill any voids beneath sidewalks = $262/yard. These costs will be paid from Capital Improvement Fund Line Item 18-446.610. It is estimated that the quantities will result in an additional cost of $55,000.
06.17.2024 Brentwood Borough Bellanca 100-131 Change Order 2.pdf

11.d. FYI - Monthly MS4 Community Outreach Information (INFORMATIONAL ITEM)

Mr. President, in accordance with the terms of the Borough's Municipal Separate Storm Sewer System Permit requirements, each month I will be providing educational material associated with stormwater management. This month's article reviews options for reducing the environmental impact of lawn care.
June 2024 Grass Clippings.pdf

12. Zoning and Ordinance Committee- Mr. Richard Schubert

12.a. Planning Commission Meeting Scheduled (INFORMATIONAL ITEM)

Mr. President, the Planning Commission will convene this Thursday, June 20th, to provide a final recommendation on the Implementable Comprehensive Plan.

12.b. Consider amendments to Zoning Ordinance associated with permitting mixed-use structures in the Commercial District (INFORMATIONAL ITEM)

Mr. President, it is anticipated that the proposed ordinance regarding amending the Zoning Code to allow mixed-use structure that contain housing

units to be constructed in the Route 51 Commercial District will be introduced at the July meeting.

13. Parks and Recreation Committee- Dr. Robert Pasquantonio

13.a. Consider Dates of 2025 Borough Special Events (ACTION ITEM)

Mr. President, upon the recommendation of the Parks & Recreation Committee, I move to set the dates of the following 2025 Borough Special Events:

- ***Easter Egg Hunt on April 13th***
- ***Food Truck Round-Up on April 26th***
- ***"Taking It to the Streets" Fairs on May 17th, June 21nd, July 19th, August 23th, and September 27th***
- ***Community Day September 6th***
- ***Pumpkin Patch on October 19th***
- ***Holiday Magic on November 22nd***

13.b. FYI - "Taking it to the Streets" Fair Scheduled for June 22nd (INFORMATIONAL ITEM)

Mr. President, the next "Taking It to the Streets" fair will take place on Saturday, June 22nd. The Dave Matthews Band may not be coming to Pittsburgh this year, there is no need to fret. We have the next best thing. This month's entertainment will be provided by the Dave Matthews tribute band Antz Marching. The event takes place from 6PM to 10PM on Brownsville Road at Brentwood Towne Square.

13.c. FYI - Walking Trail Project (INFORMATIONAL ITEM)

Mr. President, a FYI, the Borough's Walking Trail project is currently out for Bid. A pre-bid meeting is scheduled for this Thursday that will involve a site walk of the Hollow. Bids for these design consulting services are due July 3rd at 2:00 PM.

13.d. Consider adopting a Zero Tolerance Policy for the Swimming Pool

Mr. President, I move to adopt a zero-tolerance policy for any of the following conduct that occurs at the Brentwood Pool:

- ***Use of alcohol, tobacco, or drugs***
- ***Foul language or disruptive behavior***
- ***Bullying or harassment of lifeguards, Borough staff, or patrons***
- ***Public displays of affection***
- ***Disrespect of personal space and belongings of others***

Violators would be subject to ejection from the pool and possible suspension of pool privileges.

14. Public Safety Committee- Mr. Stephen Thomas

14.a. Consider entering into an agreement with David Davis Communications to install a park camera system.

(ACTION ITEM)

Mr. President, I move to enter into an agreement with David Davis Communicaitons to provide software and hardware associated with the installing a security camera system in Brentwood Park in the not-to-exceed amount of $175,000, and which is to be paid from Capital Improvement Fund Line Item 18-410.700: Minor Purchases.

Brentwood Park - Civic Center Internal Cameras Layout - 4.16.24.pdf
Brentwood Park - NEW Outside Cameras Layout - 4.16.24.pdf
Brentwood Park - Reusing Existing Cameras Layout - 4.16.24.pdf
Brentwood Park - Wireless Bridge Layout - 4.16.24.pdf
Brentwood Park Camera Project- 4-17-2024.pdf
Brentwood Park-Pool Camera Quote- 6-11-2024.pdf
Brentwood Park- Bathroom Access control- 6-11-2024.pdf
Brentwood - Pool Layout 6-11-24.pdf
Brentwood - Field Level Bathrooms 6-11-24.pdf
Brentwood - Concession Stand and Bathrooms 6-11-24.pdf

14.b. Consider renewing agreement with Westmoreland County Community College for the use of its Firearms Training Range. (ACTION ITEM)

Mr. President, I move to authorize the Borough to renew its agreement with Westmoreland County Community College for the use of its firearms training range by the Brentwood Police Department for the period of July 1, 2024 to June 30, 2025 at the cost of $550, and which is to be paid from General Fund Line Item 01-410.450.
2024.2025 Mail - Adam Zeppuhar - Outlook.pdf
Range agreements Brentwood Borough 2024 - 25.pdf

15. Community Affairs Committee- Ms. Melissa Lenigan

15.a. Consider Resolution No. 2024-36: Support of National Night Out (ACTION ITEM)

Mr. President, I move to adopt Resolution No. 2024-36, which authorizes the Borough to conduct a formal "National Night Out" event on August 6, 2024.
Resolution No. 2024-36 National Night Out.pdf

15.b. FYI - Baldwin EMS Administrative Open House Scheduled (INFORMATIONAL ITEM)

Mr. President, Members of Council are invited to an "Administrative Open House" at Baldwin EMS on Thursday, October 10th at 7PM. This event will provide an opportunity to understand the positive aspects and the challenges that the six municipalities that are served by Baldwin EMS face. Representative's of Baldwin Borough, West Mifflin, Pleasant Hills, West Homestead, and Whitaker as also invited to this event. The organization will also review a presentation entitled "EMS in Crisis," which it recently conducted at the ALOM Conference. This forum will allow participants to engage in discussions that are specific to our region and to Baldwin EMS.

15.c. FYI - 4th of July Information (INFORMATIONAL ITEM)

Mr. President, as an FYI in a couple of weeks we celebrate our Country's Independence on July 4th. No one does it better than Brentwood when it comes to celebrating this holiday. To kick things off, the Brentwood Volunteer Fire Company will be holding the cool and wet Battle of the Barrels on Wednesday, July 3rd from 6PM - 8PM. The location this year will be between Marylea Ave. and Munsey Ave. The fun and festivities will continue on the 4th of July with the 41st Annual Brentwood Firecracker 5-K Race at 9:00 AM followed immediately by the Best Parade in PA at 10:00 AM. This year's Grand Marshal - Sen. Jim Brewster. The celebrating concludes with Spectacular Fireworks Display in Brentwood Park at 9:30 PM.

16. Special Committees

17. Old Business

18. New Business

19. Public Comment. Please limit remarks to three minutes.

20. Adjournment

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.